# LSNWJ Board of Trustees
# Notice and Agenda
# October 25, 2018

The next meeting of the Board of Trustees for Legal Services of Northwest Jersey will be held on **Thursday, October 25, 2018 at 4 p.m. at the Morris County Administration Building, Second Floor Conference Room, 30 Schuyler Place, Morristown, NJ.** The Board meeting is open to the public except those portions properly handled in Executive Session.

**Board of Trustees Agenda**

Welcome and Introductions

**1) Consent Agenda**
- a) **Approval of Board Minutes – September 13, 2018**
- b) **Review and approval of grant applications and awards**.

2) **Report of the Director** – Diane K. Smith
- a) **Status on Strategic Plan Goals**

**3) Report of Pro Bono Director** – Angela Arabia-Meyer
- a) **Pro Bono Strategic Goals**

4) Reports of the Standing Committees –
- a) Executive Committee – Diane S. Margolin, President
  - **i) President's Report**
- b) Human Resources Committee– Patrick T. Collins, Chair

5) Finance Committee – Michael L. Wojcik, Treasurer
- a) **Treasurer's Report & Financial Statement through September 30, 2018**.
- b) **Consideration of revised 2018 budget.**

**6)** Other Reports
- i) **Team Leader Report – Autonomy**: Sharon Yoo
- b) **Governance–Development** – Mary Ellen Koscs-Fleming
  - **i) Board Manual**
  - **ii) Google Drive –**Erin Buchalter
  - **iii) Board Policies and Procedures**
  - **iv) Recruitment of Community Members**
- d) Report on Fund Development/Marketing –
  - **i) Report on Michael Weiner Justice Center**

7) New business
- a) **Volunteer Engagement Policy 2019-2020**
- b) **2019 meeting schedule**

**8) Executive Session**
- a) **Approval of Executive Session minutes September 13, 2018**
- b) **Other business**

9) Adjournment.