

**LSNWJ Board of Trustees  
Notice and Agenda  
September 12, 2019**



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The next meeting of the Board of Trustees for Legal Services of Northwest Jersey will be held by on **Thursday, September 12, 2019 at 4:00 p.m.** Trustees, the public and staff may attend the meeting **at the offices of Norris McLaughlin P.A., Bridgewater, NJ, 400 Crossing Blvd, 8<sup>th</sup> floor, Bridgewater, NJ, 08807.**

The Board meeting is open to the public except those portions properly handled in Executive Session.

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**Board of Trustees Agenda**

Welcome and Introductions

- 1) **Consent Agenda**
  - a) **Approval of Board Minutes – June 27, 2019.**
  - b) Approval of Executive Session minutes
  - c) Approval of Grant requests and awards
  - d) Review and approval of resolutions:
- 2) **Report of the Chief Executive Officer – Michael L. Wojcik**
- 3) **Report of Pro Bono Director – Angela Arabia-Meyer**
- 4) Reports of the Standing Committees –
  - a) **Executive Committee – Diane S. Margolin, President**
    - i) President's Report
    - ii) **LSNWJ Celebration Event**
  - b) Human Resources Committee– Patrick T. Collins, Chair
  - c) **Finance Committee – Miles S. Winder, III, Treasurer**
    - i) **Treasurer's Report and Financial statements through July 31, 2019**
- 5) Other Reports
  - i) Team Leader Report – Consumer Team and Autonomy Team
  - b) **Governance–Development – Mary Ellen Koscs-Fleming**
    - i) Board Manual
    - ii) Google Drive
    - iii) Board Policies and Procedures
    - iv) Recruitment of New Members
    - v) **Appointment of the Nominating Committee**
    - vi) **Board Training**
  - d) Report on Fund Development/Marketing
- 6) New business
- 7) Adjournment.